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## **CTEC CONFERENCE 2018**



**NOVEMBER 22 – 24, 2018**

**Red Deer, Alberta**

**SPEAKER PROPOSAL FORM**

Thank you for your interest in presenting a session at the CTEC Conference! Presentations / sessions are great professional development opportunities to share knowledge, skills, assessments, new tools, equipment, materials, procedures or simply network with educators and colleagues. Please take a moment to review the entire form prior to completing.

We believe that providing CTEC teachers with direct contact to colleagues, business, industry and organization stakeholders allows teachers to share their knowledge and relevant experiences with their students, to create dynamic, authentic, learning environments. Please ensure you complete all parts of the form. Thank you.

***See you there!***

**Unfortunately, proposals with incomplete details cannot be processed.**

*Please email completed form to:* [**conferencedirector@ctecalberta.ca**](mailto:conferencedirector@ctecalberta.ca)

For more information about our conference, please visit our website at:

[*http://ctec.teachers.ab.ca/conferences*](http://ctec.teachers.ab.ca/conferences)

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| SPEAKER CONTACT INFORMATION | | | |
| **Name(s):** |  | | |
| **Address:** |  | | |
| **Phone (Business):** | (     ) | **Phone (cell):** | (     ) |
| **Fax:** | (     ) | **Email:** |  |

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| SESSION INFORMATION | |
| **Session Title:** |  |
| **Other Speaker Names:\*\* Only 1 Speaker is entitled to the Conference Registration Waiver\*\*** | |
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# Cluster Category: Please select (check) all the CLUSTERS that you teacher or may be ‘connected’ to:

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| BIT  Business, Administration, Finance & Information Technology | HRH  Health, Recreation & Human Services | MDC  Media, Design & Communication Arts | NAT  Wildlife, Forestry, Energy, Agriculture & Environmental Stewardship | | TMT  Trades, Manufacturing, Transportation | CTF  Middle Years Career and Technology Foundations  Gr. 5 – 9  Options | GEN  Assessment  Classroom Management  Alberta Ed & ATA Updates | OTHER  Please Specify |
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| **Identify which OCCUPATIONS you teach or work with most:** | | | | | | | | |
| * Computing Science (CSE) * Enterprise and Innovation (ENT) * Financial Management (FIN) * Information Processing (INF) * Management & Marketing (MAM) * Networking (NET) | * Community Care Services (CCS) * Cosmetology (COS) * Criminal Justice Studies (CJS) * Esthetics (EST) * Foods (FOD) * Health Care Aide (HCA) * Health Care Services (HCS) * Human and Social Services (HSS) * Legal Studies (LGS) * Recreation Leadership (REC) * Tourism (TOU) | * Communication Technology (COM) * Design Studies (DES) * Fashion Studies (FAS) | | * Agriculture (AGR) * Environmental Stewardship (ENS) * Forestry (FOR) * Primary Resources (PRS) * Wildlife (WLD) | * Construction (CON) * Electro-Technologies (ELT) * Fabrication (FAB) * Logistics (LOG) * Mechanics (MEC) * 5th Class Power Engineering (PEN) | * Business * Communication * Human Services * Resources * Technology | * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ | * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_ |

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| **SPEAKER PREFERENCES: (*check all applicable*)** | | | | | | | | | | | | | | | | | |
| **Time Block:** | |  | | | | | | | | | | | | | | | |
| Friday Morning |  | | Friday Afternoon | |  | | Saturday Morning | | |  | | | No preference | | |  | |
| **Length of Session:** | | | | | | | | | | | | | | | | | |
| 60 min. | | |  | | | | Half Day: 2.5hrs | | | | | |  | | | | |
| **Type of Session:** | | | | | | | | | | | | | | | | | |
| Lecture | | |  | | | | Hands-On (*specify*) | | | | | |  | | | | |
| **Audio-visual needs: *Free Wi-Fi throughout the hotel*** | | | | | | | | | | | | | | | | | |
| **NOTE:** | | **\*\* We are unable to provide computers and adapters for presenters.**  **\*\* We are only able to provide LCD projectors for presenters in session rooms.** | | | | | | | | | | | | | | | |
| LCD Projector/screen in  session room | | |  | | | | No AV Needed | | | | | |  | | | | |
| **Would you be willing to repeat your session?** | | | | | | | | | | | | | | | | | |
| *Every attempt will be made to schedule this repeat session in a mutually convenient time slot.* | | | | Yes | | | |  | | | No | | | |  | | |
| *Best day?* | | | | Friday | |  | | | Saturday | | |  | | No preference | | |  |
| *Best Time slot?* | | | | AM | |  | | | PM | | |  | | No preference | | |  |

A committee member will be in touch to finalize details as the conference date gets closer.

***Thank you!***

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| DESCRIPTION OF PRESENTATION TO APPEAR ON THE CONFERENCE WEBSITE.Please include a precise session description to publicize on the conference website. The description is limited to 350 characters. *The CTEC Conference program committee reserves the right to edit descriptions.* |
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| SPEAKER’S BIOGRAPHY Please note any relevant biographical information to be included on the conference website. The Speaker’s Biography is limited to 300 characters. *CTEC Conference program committee reserves the right to edit**the Speaker’s Biography.* |
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***The CTEC Council is unable to pay for photocopying and hotel costs (meals & rooms) for the presenter(s). Thank you for your proposal.******Please e-mail questions and presentation proposal to***[**conferencedirector@ctecalberta.ca**](mailto:conferencedirector@ctecalberta.ca)

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| **SPEAKER REGISTRATION DETAILS** | | **NUMBER** | | **UNIT COST** | **TOTAL** | |
| **CTEC Conference Registration – 60 minute or longer session**  *(Offer is for one Conference Registration for One Speaker/Presenter)*  **Includes:**  Healthy Options Preconference,  Thursday Evening Keynote and Networking Reception  **Excludes hotel accommodation and meal package(s).** | |  | | NO COST |  | |
| **MEAL PACKAGE/S – includes: (each)**  Friday Evening - ***Ol’ Time Barn dance -*** Steve Newsome Band will be playing live on stage! The country Pride Dancers will be doing a show and staying around for demonstrations and dance tutorials - line dance style. Cash bar provided by the Sheraton Hotel. Other evening activities TBA | |  | | $230.00 |  | |
| **TOTALS** | |  | |  |  | |
| ***Please complete this information using it as a guide / worksheet to calculate your Conference costs and click here to go to the link and register thru*** [***Event Wizard***](mailto:https://event-wizard.com/events/CTEC201801/)***.*** | | | | | | |
| **ACCOMODATIONS – please book directly through Sheraton Hotel and Conference Center (*prices do not include taxes*):**   |  |  |  | | --- | --- | --- | | **Room** | **Single Rate** | **Double Rate** | | Comfort Queen | 146 | 146 | | Comfort Room King | 150 | `150 | | Superior Queen | 164 | 164 | | Superior King | 179 | 179 | | Suites available on request |  |  | | * Book CTEC teachers for special rates |  |  | | **N/A** | |  | | | **N/A** |
| Go to: [**Sheraton Red Deer**](http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=3490&SWAQ=958P) and follow the prompts **OR**  Phone central reservations on toll free number *(1)(403) 346-2091* and quoting group name ‘**Career and Technology Education Council of ATA**’ | | | | | | |

**Unfortunately, proposals with incomplete details or non-payment cannot be processed.**

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