|  |  |
| --- | --- |
| CTEC 2017 Anniversary Logo | image001 (4) |

## **CTEC CONFERENCE 2017**



**NOVEMBER 23 – 25, 2017**

**Coast Canmore Hotel and Conference Centre**

**Canmore, Alberta**

**SPEAKER PROPOSAL FORM**

Thank you for your interest in presenting a session at the CTEC Conference! Presentations / sessions are great professional development opportunities to share knowledge, skills, assessments, new tools, equipment, materials, procedures or simply network with educators and colleagues. Please take a moment to review the entire form prior to completing.

We believe that providing CTEC teachers with direct contact to colleagues, business, industry and organization stakeholders allows teachers to share their knowledge and relevant experiences with their students, to create dynamic, authentic, learning environments. Please ensure you complete all parts of the form. Thank you.

***See you there!***

**Unfortunately, proposals with incomplete details cannot be processed.**

*Please email completed form to:* **conferencedirector@ctscouncil.com**

For more information about our conference, please visit our website at:

[*http://ctec.teachers.ab.ca/conferences*](http://ctec.teachers.ab.ca/conferences)

|  |
| --- |
| SPEAKER CONTACT INFORMATION |
| **Name(s):**  |       |
| **Address:** |       |
| **Phone (Business):** | (     )       | **Phone (cell):** | (     )      |
| **Fax:** | (     )       | **Email:** |       |

|  |
| --- |
| SESSION INFORMATION |
| **Session Title:**  |       |
| **Other Speaker Names:** |
|  |

# Cluster Category: Please select (check) all the CLUSTERS that you teacher or may be ‘connected’ to:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
| BITBusiness, Administration, Finance & Information Technology | HRHHealth, Recreation & Human Services | MDCMedia, Design & Communication Arts | NATWildlife, Forestry, Energy, Agriculture & Environmental Stewardship | TMTTrades, Manufacturing, Transportation | CTFMiddle Years Career and Technology FoundationsGr. 5 – 9 Options | GENAssessmentClassroom ManagementAlberta Ed & ATA Updates | OTHERPlease Specify |
|  |
|  |
|  |
| **Identify which OCCUPATIONS you teach or work with most:** |
| * Computing Science (CSE)
* Enterprise and Innovation (ENT)
* Financial Management (FIN)
* Information Processing (INF)
* Management & Marketing (MAM)
* Networking (NET)
 | * Community Care Services (CCS)
* Cosmetology (COS)
* Criminal Justice Studies (CJS)
* Foods (FOD)
* Health Care Aide (HCA)
* Health Care Services (HCS)
* Human and Social Services (HSS)
* Recreation Leadership (REC)
* Tourism (TOU)
 | * Communication Technology (COM)
* Design Studies (DES)
* Fashion (FAS)
 | * Agriculture (AGR)
* Environmental Stewardship (ENS)
* Forestry (FOR)
* Primary Resources (PRS)
* Wildlife (WLD)
 | * Construction (CON)
* Electro-Technologies (ELT)
* Fabrication (FAB)
* Logistics (LOG)
* Mechanics (MEC)
 | * Business
* Communication
* Human Services
* Resources
* Technology
 | * \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
 | * \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_
 |

|  |
| --- |
| **SPEAKER PREFERENCES: (*check all applicable*)** |
| **Time Block:** |  |
| Friday Morning |       | Friday Afternoon |       | Saturday Morning |       | No preference |       |
| **Length of Session:**  |
| 50 min. |       | Half Day: 2.5hrs |       |
| **Type of Session:** |
| Lecture |       | Hands-On (*specify*) |       |
| **Audio-visual needs: *Free Wi-Fi throughout the hotel*** |
| **NOTE:**  | **\*\* We are unable to provide computers and adapters for presenters.** **\*\* We are only able to provide LCD projectors for presenters in session rooms.**  |
| LCD Projector/screen in session room |       | No AV Needed |       |
| **Would you be willing to repeat your session?**  |
| *Every attempt will be made to schedule this repeat session in a mutually convenient time slot.* | Yes |       | No |       |
| *Best day?* | Friday |       | Saturday |       | No preference |       |
| *Best Time slot?* | AM |       | PM |       | No preference |       |

A committee member will be in touch to finalize details as the conference date gets closer.

***Thank you!***

|  |
| --- |
| DESCRIPTION OF PRESENTATION TO APPEAR ON THE CONFERENCE WEBSITE.Please include a precise session description to publicize on the conference website. The description is limited to 350 characters. *The CTEC Conference program committee reserves the right to edit descriptions.* |
|  |

|  |
| --- |
| SPEAKER’S BIOGRAPHYPlease note any relevant biographical information to be included on the conference website. The Speaker’s Biography is limited to 300 characters. *CTEC Conference program committee reserves the right to edit**the Speaker’s Biography.* |
|  |

*The CTEC Council is unable to pay for photocopying and hotel costs (meals & rooms) for the presenter(s). Thank you for your proposal. Please e-mail questions and presentation proposal to* conferencedirector@ctscouncil.com

|  |  |  |  |
| --- | --- | --- | --- |
| **SPEAKER REGISTRATION DETAILS** | **NUMBER** | **UNIT COST** | **TOTAL** |
| **CTEC Conference Registration – 50 minute or longer session***(Offer is for one Conference Registration for One Speaker/Presenter)***Includes:** Healthy Options Preconference, Thursday Evening Keynote and Networking Reception **Excludes hotel accommodation and meal package(s).** |  | NO COST |  |
| **MEAL PACKAGE/S (each)** |  | $200.00 |  |
| Friday Evening - ***Heavy Metal Gala*** - for one and all! You do NOT need to be a metal head to enjoy this evening out!! Unbelievable precious metal prizes, great ol' Rock music trivia, food and drink, press-on "Tattoos" for the young at heart, dress up photo booth, live music, entertainment, and a **Funtastic** time for all!!! Door prizes throughout the evening, and grand prize draw at the end of the evening! See you in your best heavy metal gear! |  | $30.00per person |  |
| **TOTALS** |  |  |  |
| ***Please complete this information using it as a guide / worksheet to calculate your Conference costs and click here to go to the link and register thru Event Wizard.*** |
| **ACCOMODATIONS – please book directly through Coast Canmore Hotel and Conference Centre (*prices do not include taxes*):**

|  |  |  |
| --- | --- | --- |
| **Room** | **Single Rate** | **Double Rate** |
| Comfort Queen | 134 | 134 |
| Comfort Room King | 134 | 134 |
| Superior Queen | 144 | 144 |
| Superior King | 144 | 144 |
| Premium King | 154 | 154 |
| Jetted-Tub Suite | 229 | 229 |

|  |  |
| --- | --- |
|  |  |

Free WIFI, Free Local Calls, Work Desk, 42″ Flat Screen TV, Coffee Service, A/C**NOTE: SKIP STEP #3 – Customize Your Stay – meals are included in the conference package** | **N/A** |  | **N/A** |
| Go to: [**http://coa.st/bcui**](http://coa.st/bcui) and follow the prompts **OR** Phone central reservations on toll free number **1.800.716.6199** and quoting group code ‘**CCM-GF414**’or group name ‘**Career and Technology Studies of ATA**’ |

**Unfortunately, proposals with incomplete details or non-payment cannot be processed.**

*Please email all completed form to:* **conferencedirector@ctscouncil.com**

For more information about our conference, please visit our website at:

[*http://ctec.teachers.ab.ca/conferences*](http://ctec.teachers.ab.ca/conferences)